



Auckland
142 Neilson St
Onehunga
1061

Feilding
10-20 Fergusson St
Feilding
4702

Christchurch
106F Carmen Road
Hei Hei
8042

GOODS RETURNED FOR CREDIT

Goods must be returned within 60 days of invoice date

(Unless prior arrangements have been made within the 60 day period)

CUSTOMER

NAME:

PH NUMBER/EMAIL

ACCOUNT NUMBER:

Reason for Return (Tick)

Returned In Original Packaging?

Incorrect Part Supplied	Incorrect Part Ordered	Goods not required	Faulty Item (see below)	Other (see below)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Invoice #	Inv. Date	Part No.	Qty	CHK	Returned In Original Packaging?	Incorrect Part Supplied	Incorrect Part Ordered	Goods not required	Faulty Item (see below)	Other (see below)
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

'Other' reason:
Faulty goods -
FULL explanation
required:

Goods not returned within 60 days from purchase date may incur a handling fee (the greater) of 15% or \$20 (plus GST).
 Goods must be in the original, as purchased, condition and packaging, otherwise a re-packaging fee (the greater) of 15% or \$20 (plus GST) is applied.
 An additional re-stocking fee (the greater) of 15% or \$20 (plus GST) to cover the time in crediting (non-faulty) goods and physically returning them to stock may be payable on specially procured goods or where there is no formal obligation on Sparex NZ to accept the goods for return.

SPAREX NZ USE ONLY

Processed By:	Date:	Approved By (Sig):	Date:	Fee	Credit Note #

Rejection - Reasons for Rejection	Actioned By:	Date: