



Auckland  
142 Neilson St  
Onehunga  
1061

Feilding  
10-20 Fergusson St  
Feilding  
4702

Christchurch  
65 Foremans Road  
Islington  
8042

# GOODS RETURNED FOR CREDIT

Goods must be returned within **60 days** of invoice date  
(Unless prior arrangements have been made within the 60 day period)

## CUSTOMER

**NAME:**

**PH NUMBER/EMAIL**

**ACCOUNT NUMBER:**

## Reason For Return (Tick)

Returned In Original Packaging

Incorrect Part Supplied

Incorrect Part Ordered

Goods not required

Faulty Item (see below)

Other (see below)

Invoice #	Inv. Date	Part No.	Qty	CHK	Returned In Original Packaging	Incorrect Part Supplied	Incorrect Part Ordered	Goods not required	Faulty Item (see below)	Other (see below)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**'Other' reason:**  
Faulty goods -  
FULL explanation  
required:

Goods not returned within 60 days from purchase date may incur a handling fee (the greater) of 15% or \$20 (plus GST).  
Goods must be in the original, as purchased, condition and packaging, otherwise a re-packaging fee (the greater) of 15% or \$20 (plus GST) is applied.  
An additional re-stocking fee (the greater) of 15% or \$20 (plus GST) to cover the time in crediting (non-faulty) goods and physically returning them to stock may be payable on specially procured goods or where there is no formal obligation on Sparex NZ to accept the goods for return.

## SPAREX NZ USE ONLY

Processed By:	Date:	Approved By (Sig):	Date:	Fee	Credit Note #
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Rejection - Reasons for Rejection	Actioned By:	Date:
<input type="text"/>	<input type="text"/>	<input type="text"/>